

# Resources and Performance Scrutiny Board Work Programme 2012/2013

(Updated: 9 July 2012)

Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
<b>Date of Meeting: 17 July 2012</b>				
<b>Local Government Resources Review</b>	To receive a briefing on the Local Government Resources Review	Scrutiny review – this briefing serves as an introduction to the budget scrutiny 2013/14 and will assist Members in agreeing the approach	Karen Curtin, Head of Finance and Procurement	
<b>Draft Overview and Scrutiny Annual Report</b>	To consider the draft Overview and Scrutiny Annual Report	Information/Standing Item – constitutional requirement for the Overview and Scrutiny Committee to produce an Annual Report, this is an opportunity for the R&PSB to comment on the draft report	Natasha Clark, Team Leader – Democratic & Elections	
<b>Admin Support Services (Restricted Item)</b>	To consider admin support services	Scrutiny review – During the 2012/13 budget scrutiny, the R&PSB was advised a review of administrative resources would be undertaken in due course and requested that they consider this item	Stephanie Rew, HR Manager	
<b>Draft R&amp;PSB Work</b>	To consider the draft Resources and	Standing item – to review the work	Natasha Clark,	

Key to Reason for Consideration:

Scrutiny review – agreed topics for consideration at committee meetings; Policy development – to support the development of Council Policy; Monitoring – to examine responses to scrutiny reports and to check on progress on implementation of recommendations; Scheduling – to identify and agree potential topics for scrutiny; Information/Standing Item – to update/advise members on issues related to overview and scrutiny or regular committee item

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<b>Programme 2012/13</b>	Performance Scrutiny Board work programme	programme	Team Leader – Democratic & Elections	
<b>Date of Meeting: 4 September 2012</b>				
<b>Draft R&amp;PSB Work Programme 2012/13</b>	To consider the draft Resources and Performance Scrutiny Board work programme	Standing item – to review the work programme	Natasha Clark, Team Leader – Democratic & Elections	
<b>Budget Scrutiny 2013/14</b>	The process and timeframe for budget scrutiny will be determined in due course, but Board Members are keen to commence in September. As part of the 2012/13 budget scrutiny, the R&PSB agreed they would like to consider Disabled Facilities Grants and fees and charges	Scrutiny review – the R&PSB undertakes budget scrutiny annually	Karen Curtin, Head of Finance & Procurement	To include Disabled Facilities Grants review and fees and charges review
<b>Date of Meeting: 9 October 2012</b>				
<b>Draft R&amp;PSB Work Programme 2012/13</b>	To consider the draft Resources and Performance Scrutiny Board work programme	Standing item – to review the work programme	Natasha Clark, Team Leader – Democratic & Elections	
<b>Date of Meeting: 20 November 2012</b>				
<b>Draft R&amp;PSB Work</b>	To consider the draft Resources and	Standing item – to review the work	Natasha Clark,	

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<b>Programme 2012/13</b>	Performance Scrutiny Board work programme	programme	Team Leader – Democratic & Elections	
<b>Date of Meeting: 15 January 2013</b>				
<b>Draft R&amp;PSB Work Programme 2012/13</b>	To consider the draft Resources and Performance Scrutiny Board work programme	Standing item – to review the work programme	Natasha Clark, Team Leader – Democratic & Elections	
<b>Date of Meeting: 5 March 2013</b>				
<b>Draft R&amp;PSB Work Programme 2012/13</b>	To consider the draft Resources and Performance Scrutiny Board work programme	Standing item – to review the work programme	Natasha Clark, Team Leader – Democratic & Elections	
<b>Date of Meeting: 16 April 2013</b>				
<b>Draft R&amp;PSB Work Programme 2012/13</b>	To consider the draft Resources and Performance Scrutiny Board work programme	Standing item – to review the work programme	Natasha Clark, Team Leader – Democratic & Elections	

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<b>Items to be allocated</b>				
<b>Partnership Scrutiny: Oxfordshire Rural Community Council (ORCC)</b>	To receive an update on progress against the recommendations arising out of the R&PSB review of the scrutiny review of the Council's partnership with ORCC in 2009/10	Monitoring – progress against recommendations accepted by Executive in April 2010	Chris Rothwell – Head of Community Services	
<b>Contracts Review: Spiceball Sports Centre</b>	To nominate Members to work with officers during the procurement process	Scrutiny review - During the 2012/13 budget scrutiny, the Board noted that the contract would be reviewed in 2012/13 and requested that officers attend a meeting of the R&PSB at the appropriate time and members of the Board be nominated to work with officers on the procurement process.	TBC	
<b>Tourist Information Centres / Courtyard</b>	To be reviewed as part of the 2012/13 work programme	Scrutiny Review - During the budget scrutiny, the Board agreed to make no recommendation in this area but recognised the reduction in support costs. The Board agreed that this should be added to their 2012/13 work programme to undertake a review.	TBC	
<b>Banbury Museum</b>	To be reviewed as part of the 2013/14 work programme	Scrutiny Review - During the budget scrutiny, the Board agreed to make no recommendation in this area as it had been subject to a value for money review	TBC	

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		and implementation of trust status considered. It was agreed that this item should be added to the work programme for 2013/14.		

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